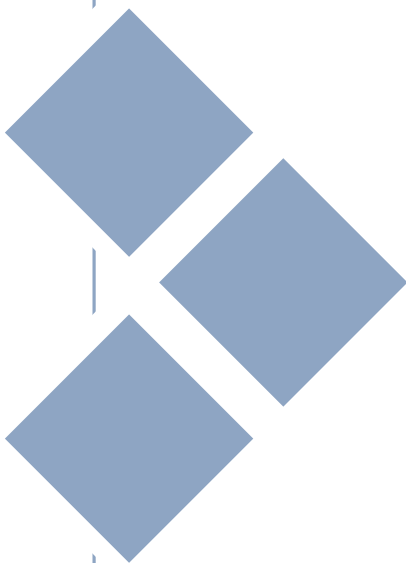


Creating an PDF file using PageMaker v7



About this document

This document describes how to use PageMaker v7 to prepare and create an PDF file for digital reproduction in Fairfax publications.

Preparation

Before creating an PDF file you should familiarise yourself with advertising prepress requirements by reading *Fairfax PDF Guidelines*, which is available from the [Downloads](#) page at www.fairfax.com.au/specs.

Software requirements

To use these instructions you will need:

- PageMaker v7
- Mac OS8.6 or later.
- Pagemaker on windows requires font management ATM be installed and latest P.S. drivers in order to embed fonts.

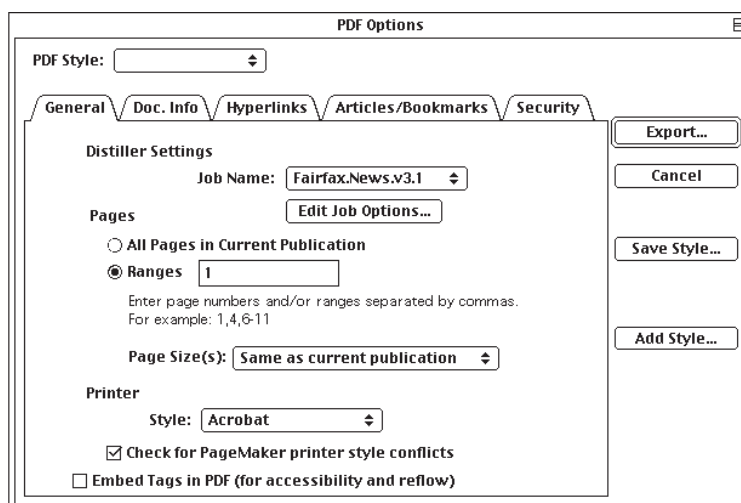
1. Preflighting

Before saving your PDF file, check to ensure that:

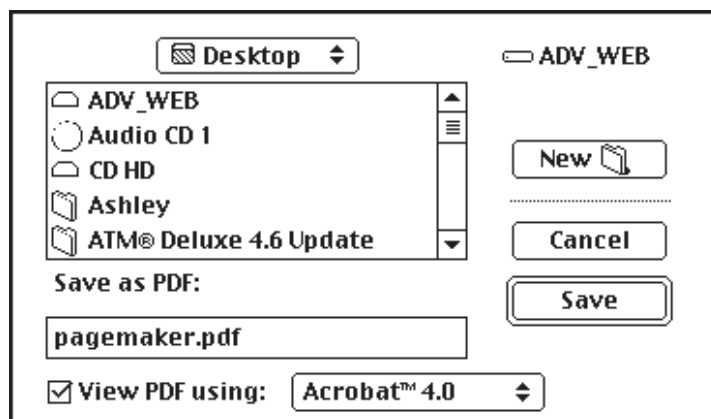
1. The document has only one page (non-spread ads) and the page size has been customised so that it is the same as the ad size.
2. All fonts are available.
3. All linked images are available.
4. All colours are specified in CMYK colour spaces, including those in linked images.
5. All text specified as paper, must be converted to CMYK.
6. From the Fairfax specs site, download the latest Distiller settings.

2. Saving the file

- From the **File** menu, choose **Export...** and go to Adobe PDF
- Select **General** and set them as shown below.
- To select the **Distiller Settings**, choose the **Job Name:** and then select the Fairfax Setting that you have downloaded.
- Now select the **Export** button.



- Key in the Age/Fairfax booking ID number, which is supplied at the time of booking.



- Select **Save**.