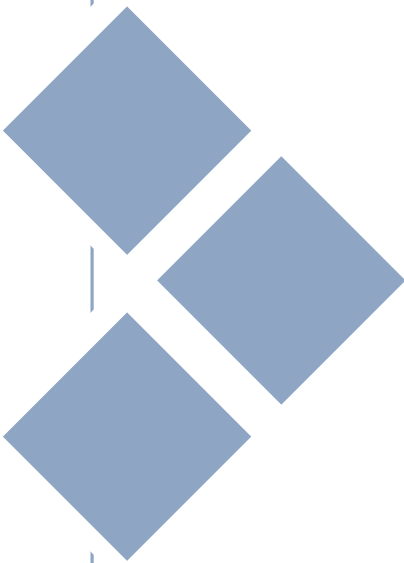


Creating an EPS file  
using QuarkXPress v4

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## About this document

This document describes how use *QuarkXPress* to prepare and create an EPS file for digital reproduction in Fairfax publications.

## Preparation

Before creating an EPS file you should familiarise yourself with advertising prepress requirements by reading *Fairfax PDF Guidelines*, which is available from the [Downloads](#) page at [www.fairfax.com.au/specs](http://www.fairfax.com.au/specs).

## Software requirements

To use these instructions you will need:

- QuarkXPress v3 or 4
- Mac OS8.6 or later
- Font Collector v2\*.

\**The Age* requires that all ads have fonts included (embedded). To do this from QuarkXPress you can use *Meadows Font Collector*, a free Quark XTension available at [www.meadowsinfo.com](http://www.meadowsinfo.com). Alternatively, you can use Adobe Acrobat 4. For more information see the *Using PDF* document available on the [Downloads](#) page at [www.fairfax.com.au/specs](http://www.fairfax.com.au/specs).

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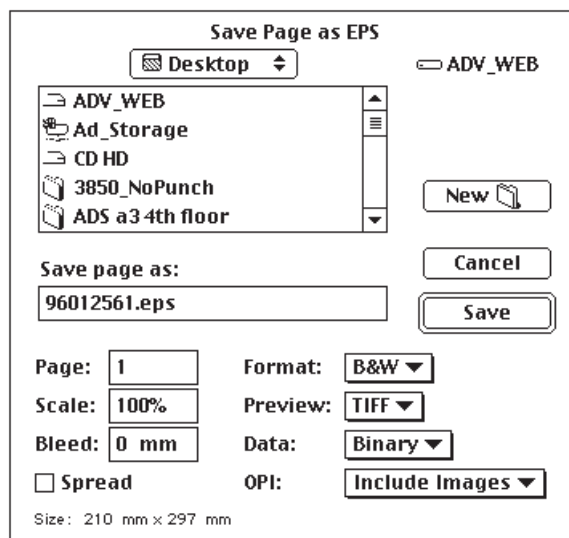
## 1. Preflighting

Before saving your EPS file, check to ensure that:

- The document has only one page (non-spread ads) and the page size has been customised so that it is the same size as your ad.
- All fonts are available.
- All linked images are available.
- All colours are specified in CMYK colour spaces, included those in linked images.

## 2. Saving the file

- From the File menu, choose **Save Page as EPS**.



- Select **Colour** (for colour ads) or **B&W** (for mono ads) from the **Format** popup menu.
- Select the destination and enter a filename. You should name your ad with The Age/Fairfax booking ID number, which is supplied at the time of booking.
- Select the **Save** button to save the file.